

Okta Verify Enrollment User Guide

Okta Verify is a mobile application that you will use to provide extra verification when signing into FedEx applications. Before proceeding with the enrollment steps below, install Okta Verify on your mobile device.



iOS Users:

1. Go to the App Store
2. Search for Okta Verify
3. Select Get



Android Users:

1. Go to the Google Play Store
2. Search for Okta Verify
3. Select Install

There are two options available for enrolling with the Okta Verify service. If you have access to a desktop or laptop computer along with your mobile device - proceed with [Option A](#). If you only have access to your mobile device – proceed with [Option B](#).

Okta Verify enrollment Option A.

1. Open a web browser on your desktop or laptop computer (i.e. Internet Explorer, Chrome, Safari) and go to <https://purpleid.okta.com>
2. Login with your FedEx ID and Enterprise password.




PurpleID Sign In

Username

Password

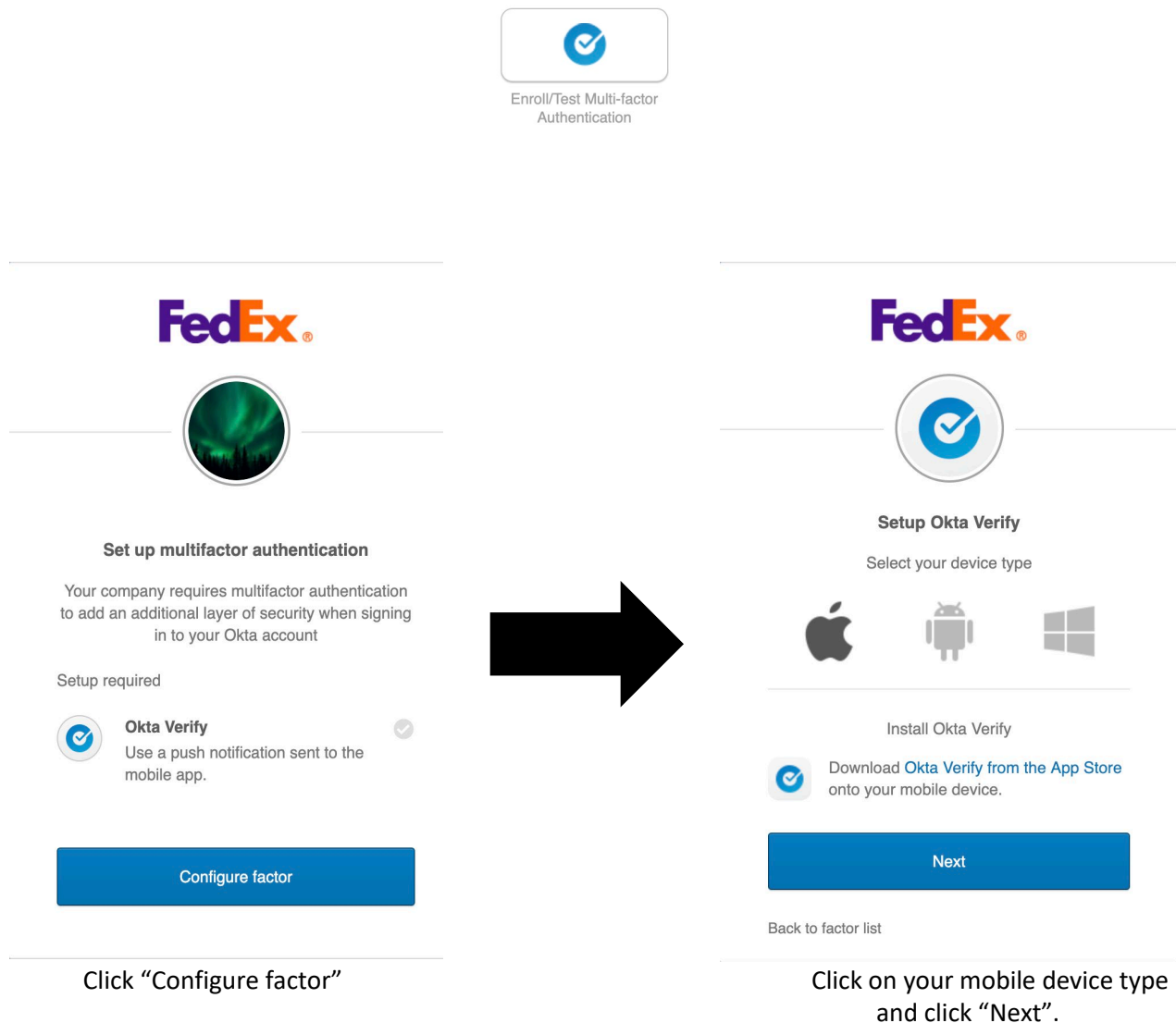
 

☐ Remember me

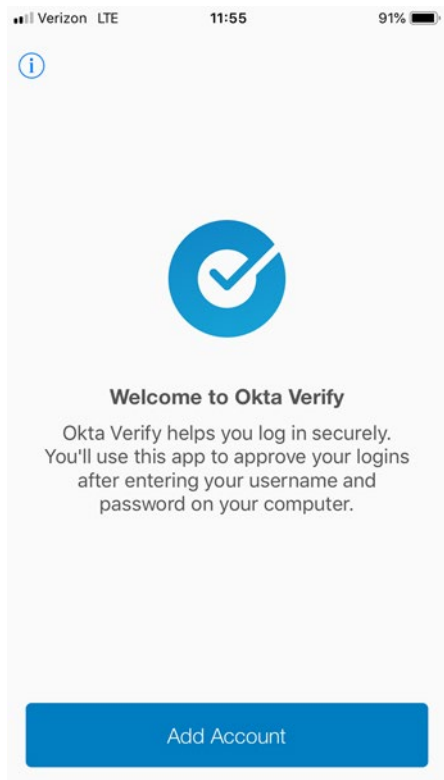
Sign In

[Need help signing in?](#)

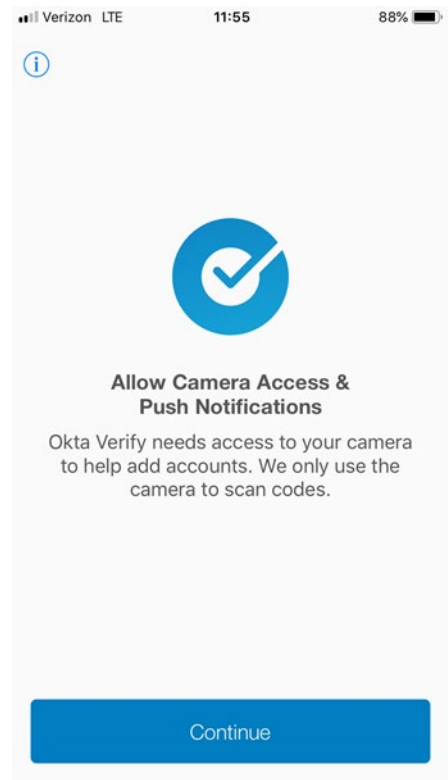
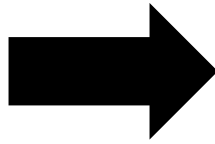
3. If this is your first time logging in, you will be prompted to select a personal Security image.
4. Click on the “Enroll/Test Multi-factor Authentication” icon on your dashboard and you will be prompted to setup Okta Verify. **NOTE:** If you are signing in from a non-FedEx network, you will be prompted to setup Okta Verify immediately upon sign in.



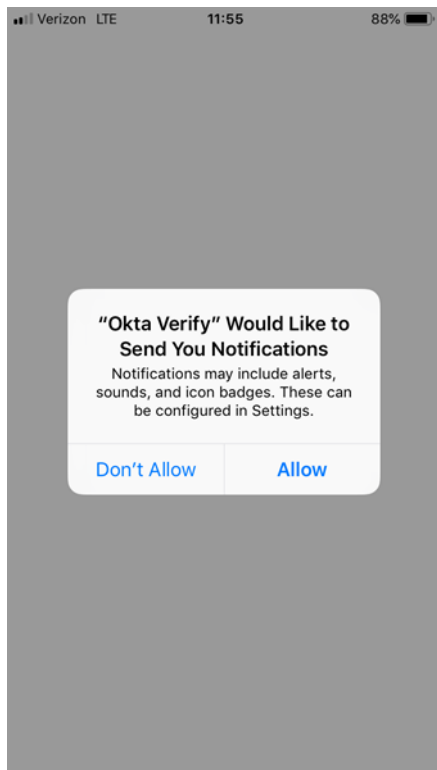
5. Open the Okta Verify app on your mobile device and follow the steps below. *Note: the screenshots below are for iOS but the steps for Android will be similar.*



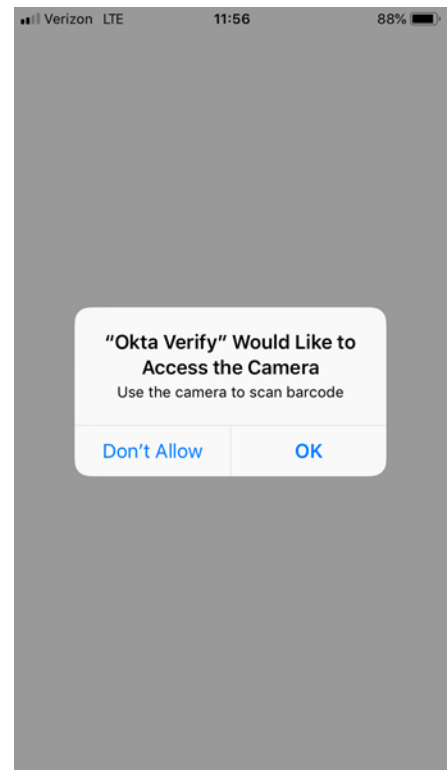
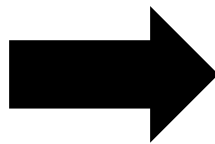
Tap "Add Account"



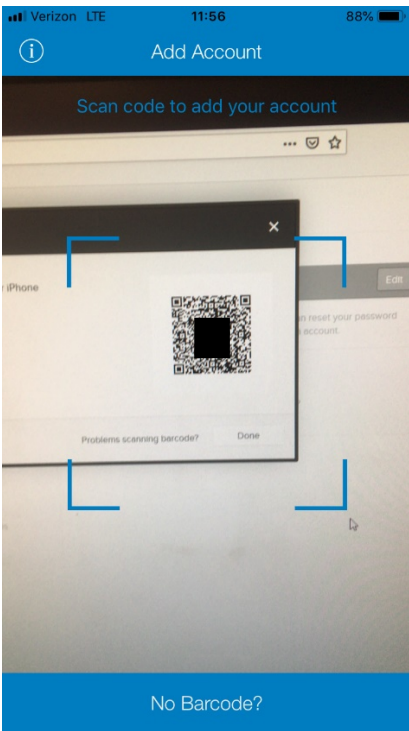
Tap "Continue"



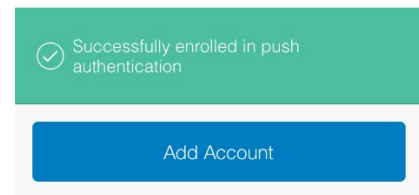
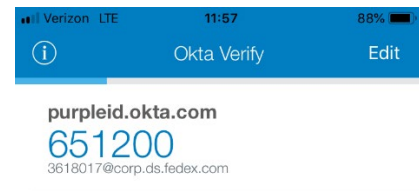
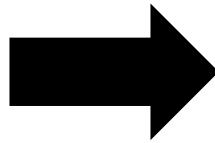
Tap "Allow"



Tap "OK"

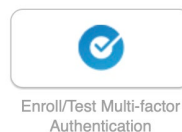


Use your mobile device's camera to scan the barcode on your desktop or laptop's screen



A successful enrollment notice will be displayed

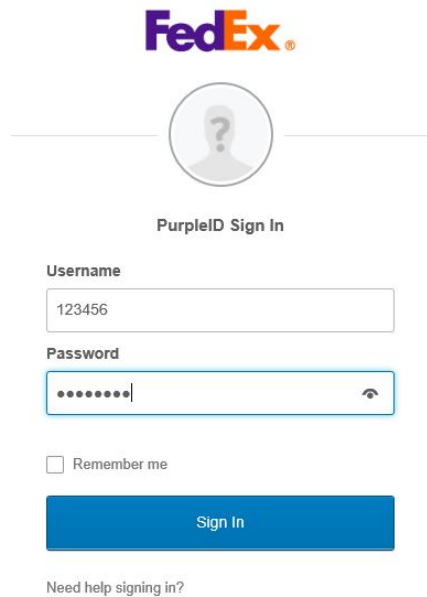
6. You have now completed Okta Verify enrollment.
7. You can test Okta Verify by logging into <https://purpleid.okta.com> and clicking the "Enroll/Test Multi-factor Authentication" icon on your dashboard.



Click "Send Push" to send a push notification sent to your mobile device. Tap "Approve" in the Okta Verify mobile app to complete the sign in. Optionally, you can tap "Or enter code" and enter the one-time password displayed in the Okta Verify app.

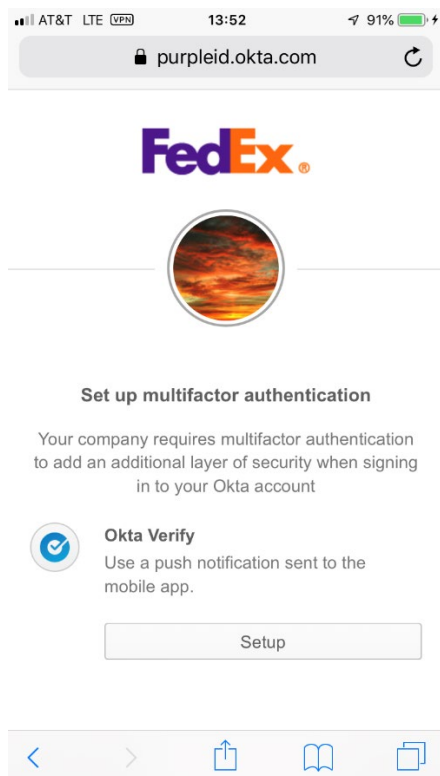
Okta Verify enrollment Option B.

1. Open a web browser on your mobile device (i.e. Chrome, Safari, Firefox) and go to <https://purpleid.okta.com>
2. Login with your FedEx ID and Enterprise password.

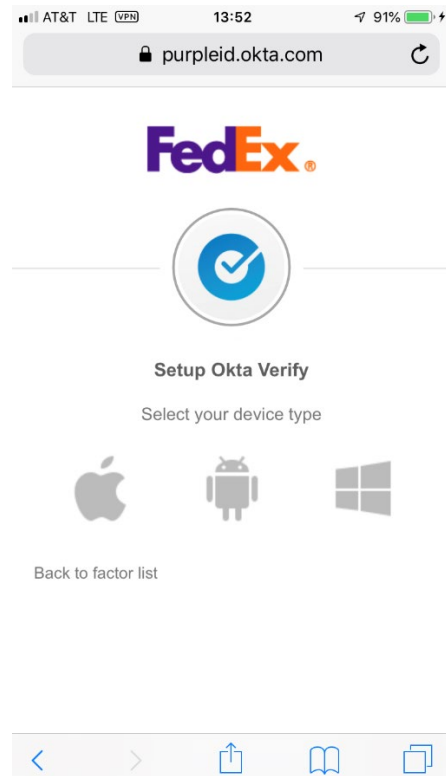


The image shows the 'PurpleID Sign In' screen. At the top is the FedEx logo. Below it is a circular placeholder for a profile picture with a question mark. The text 'PurpleID Sign In' is centered. There are two input fields: 'Username' with the value '123456' and 'Password' with masked characters. Below the password field is a 'Remember me' checkbox. A blue 'Sign In' button is at the bottom. A link 'Need help signing in?' is at the very bottom.

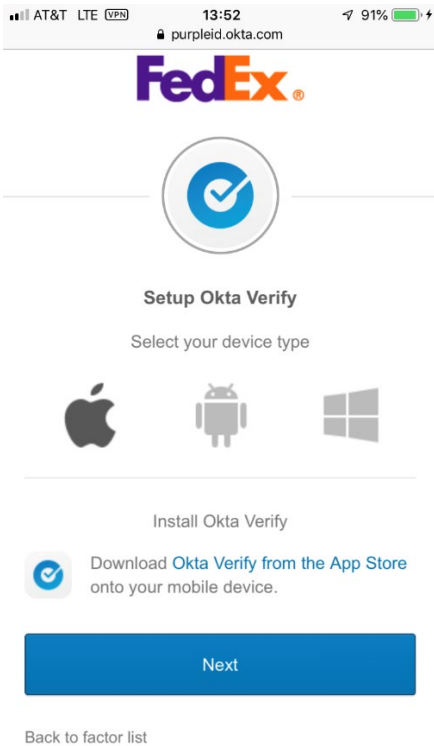
3. If this is your first time logging in, you will be prompted to select a personal Security image.
NOTE: If you are signing in from a non-FedEx network, you will be prompted to setup Okta Verify immediately upon sign in.



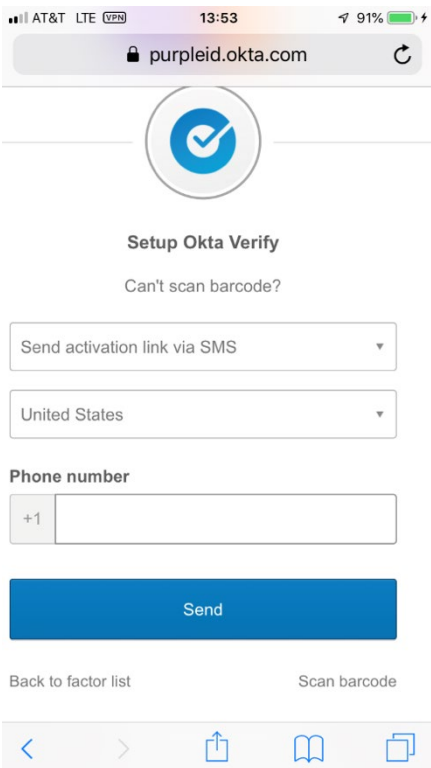
Tap "Setup"



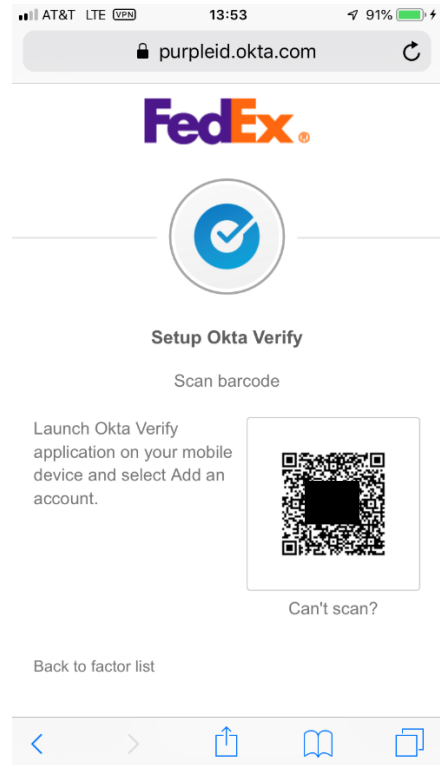
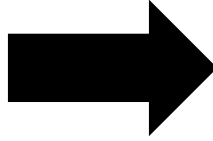
Tap your mobile device type



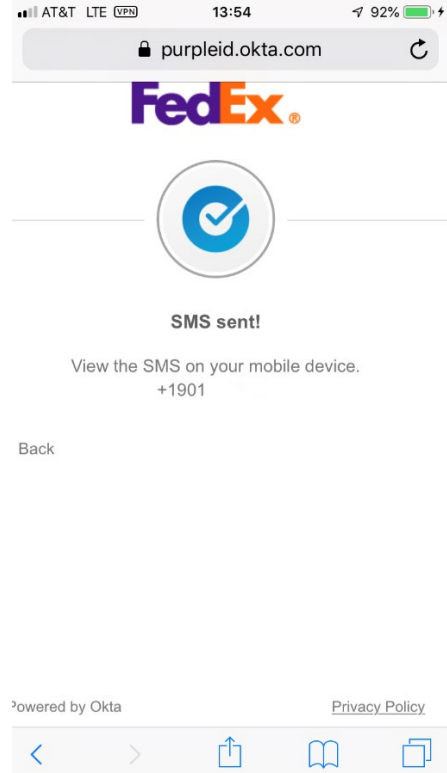
Tap "Next"



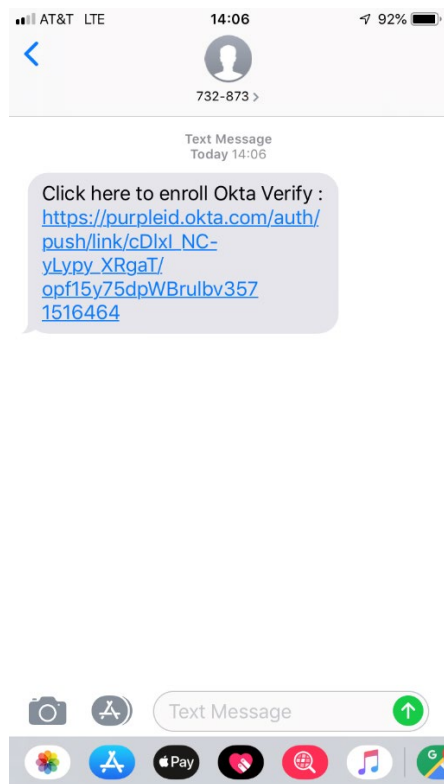
Enter the phone number for your mobile device and tap "Send"



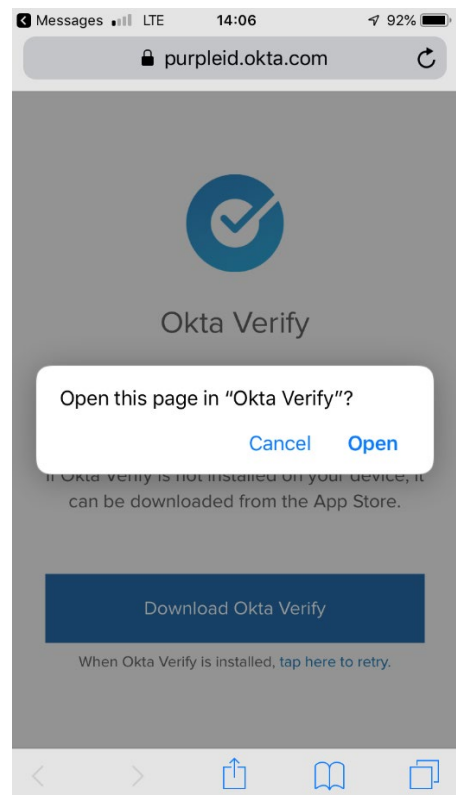
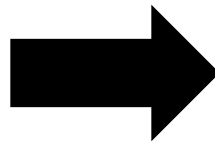
Tap "Can't Scan?"



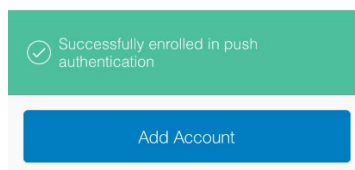
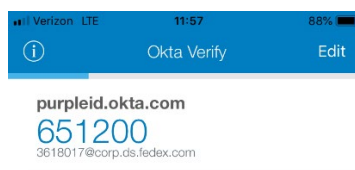
Your mobile device should receive a text message



Open the text message and tap the link.



Tap "Open"



A successful enrollment notice will be displayed

4. You have now completed Okta Verify enrollment.
5. You can test Okta Verify by logging into <https://purpleid.okta.com> and tapping the "Enroll/Test Multi-factor Authentication" icon on your dashboard.



Enroll/Test Multi-factor
Authentication

Tap “Send Push” to send a push notification sent to your mobile device. Tap “Approve” in the Okta Verify mobile app to complete the sign in. Optionally, you can tap “Or enter code” and enter the one-time password displayed in the Okta Verify app.